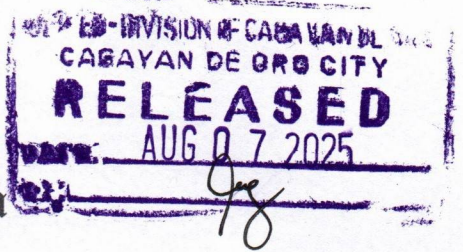




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

07 August 2025

DIVISION MEMORANDUM
No. 651 s.2025

**DEPLOYMENT OF VINEYARD INTERNATIONAL POLYTECHNIC
COLLEGE PRE-SERVICE TEACHERS FOR THEIR FIELD STUDY
COURSE**

To: Manuel L. Lincaro P1 – EAST GUSA NATIONAL HIGHSCHOOL
This Division

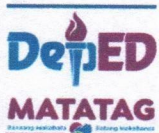
1. Pursuant to the provisions of the Memorandum of Agreement between Higher Education Institutions and the Department of Education, this office hereby informs school heads of selected schools listed above on the deployment of Pre-Service Teachers of Vineyard International Polytechnic College for their field study course.
2. Consequently, concerned school heads are requested to coordinate with the Dean, College of Education of Vineyard International Polytechnic College to ensure awareness of the cooperating teachers of their specific roles.
3. This office directs immediate and wide dissemination of this Memorandum.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

FIELD STUDY

DM-65-SGOD-HRDS-DMSA/ FIELD STUDY
August 7, 2025



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
Website: <https://depedcdo.net/>

Doc. Ref. Code		Rev	
Effectivity		Page	1 of 2

July 23, 2025

DR. ROY ANGELO E. GAZO

Schools Division Superintendent
Department of Education-Cagayan de Oro City Division
Cagayan de Oro City, Misamis Oriental

AGAYAN DE ORO CITY DIVISION

Received by: **AUG 01 2025**

11:04

THRU: DR. DEROLD MARL S. AVES

Senior Education Program Specialist
Department of Education-Cagayan de Oro City Division
Cagayan de Oro City Misamis Oriental

Sir:

Greetings of peace and commitment to quality education!

We respectfully write to express our intent to deploy two students from **Vineyard International Polytechnic College**, enrolled under the **Bachelor of Technical-Vocational Teacher Education Major in Food Service Management** program, to one of the public senior high schools under your division.

The students are:

- **Ms. NICHOL CAGAANAN**: for her Teaching Internship at the Senior High School level.
- **Ms. MARJO LADAO**: for the Conduct of Field Study 1&2

Both students have chosen **Gusa National High School** as their preferred venue for their internship and field study due to its proximity to their respective residences, which will facilitate daily attendance and ensure their active participation. Their deployment is a required component of their academic program and curriculum, aimed at equipping them with practical and professional experiences in a real-world classroom environment.

The internship and field study aim to enhance the students' competencies in lesson planning, classroom management, instructional delivery, and learner engagement. This initiative also fosters collaboration between higher education institutions and secondary schools, aligning with the goals of the Department of Education to promote quality and relevant teacher education.

We assure the Department that these students will strictly observe all policies, protocols, and ethical standards set by both the Department of Education and the host school. They will also be closely supervised and guided by their faculty supervisors from our institution throughout their deployment period.

We sincerely hope for your favorable approval and endorsement of this request. We look forward to continuing our partnership in nurturing future educators who are competent, compassionate, and committed to their calling.

Thank you and more power to your office.

Respectfully yours,

WARREN JESSON T. COBAR, LPT, MTTE
BTVID-FSM Coordinator